

Total Amount Payable:	£	
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4. Special Requirements

Do you have any special requirements to enable you to attend this event (e.g.: diet, access etc)?

- No Yes (please specify) _____

5. Payment

Total Amount Payable:		£
<input type="checkbox"/> CHEQUE	I enclose a cheque made payable to Institute of Financial Planning for the GRAND TOTAL above	
<input type="checkbox"/> CARD	Please debit my card for the GRAND TOTAL above. Please select card type:	
	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Visa Debit <input type="checkbox"/> Maestro <input type="checkbox"/> Other (Amex not accepted):	
Name on card (as printed): _____		
Card number: _____		
Expiry date: _____		
Issue # or 'valid from' date _____		
3 digit security no: _____		
Card address (if diff to above): _____		
Signature: _____		

5. Booking Terms & Conditions

Group Size

Each workshop will take place with a minimum of four and a maximum of ten participants. The IFP reserves the right to cancel any workshop which does not achieve the minimum number of participants no later than five working days prior to the date of the workshop. In this instance a full refund (excluding an appropriate charge for workshop materials) will be offered or a transfer to another workshop.

By checking this box you are agreeing to the Terms and Conditions of Booking. The IFP strongly recommend that you read the booking terms and conditions as set out on the IFP website: www.financialplanning.org.uk. Alternatively a copy of these can be requested via the IFP office.

Confirmation of registration and final details will be sent on receipt of your e-mail or telephone call. Please note that a minimum attendance level is required for the events to take place and should this not be met we will inform all those who have registered.

Signed: _____ **Date:** _____

<p><u>Please return completed to:</u> Institute of Financial Planning Whitefriars Centre, Lewins Mead, Bristol BS1 2NT F: 0117 929 2214 E: enquiries@financialplanning.org.uk</p>
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<p><u>Office Use Only</u> Date Received: Processed: Note:</p>
